

Est.: 1980

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+91-8147671269



H.K.E. SOCIETY'S

BASAVESHWAR COLLEGE OF EDUCATION,

BVB CAMPUS, MANHALLI ROAD, BIDAR – 585 403 KARNATAKA, INDIA.
(Recognized by SRC NCTE, New Delhi and Permanent Affiliated to Gulbarga University, Kalaburagi)
E-Mail: principalbcebidar@hkes.edu.in, website: www.hkesbcoebidar.in



CRITERION – V

STUDENT SUPPORT AND PROGRESSION



5.1 – STUDENT SUPPORT

5.1.3: The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

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IQAC Coordinator
H.K.E.S. Basaveshwar College of Education
BIDAR - 585 403 (Karnataka)


PRINCIPAL
H.K.E.S. Basaveshwar College
of Education, BIDAR

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E-Mail: principalbcebidar@hkes.edu.in, website: www.hkesbcebidar.in**Grievance Redressal Cell****Institutional guidelines for students**

The Grievance Redressal Cell of our college is constituted for the Redressal of the problems reported by the Student-teachers of the College by following objectives and tries to build the grievance free environment and to develop a responsive and culpable attitude among the students to maintain harmonious environment in the campus.

The Grievance Redressal Cell (GRC) aims to look into the complaints lodged by any student and redress it as per requirement. The students can state their grievance regarding any academic and non- academic matter within the campus through grievance/ suggestion box.

“The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance cell is also empowered to look into matters of harassment. In case the person is unwilling to appear in self, grievances may be dropped in writing at the Suggestion/ complaint Box of the Grievance Cell. Students are requested to note that making a complaint is serious and therefore they are to use this power in a responsible manner. At the same time, the college assures students that once a complaint is made, it will be treated with sensitivity and confidentiality.

Objectives of Grievance Redressal Committee

To provide opportunities for redress of certain grievances of students already enrolled in our college, as well as those seeking admission to our institutions.

Definition: In These Regulations, Unless the Context Otherwise Requires:

1. “Act” means the University Grants Commission Act, 1956 (3 of 1956).
2. “Aggrieved student” means a student, who has any complaint in the matters relating to or connected with the grievances defined under these regulations.
3. “College” means any institution, so defined in clause (b) of sub-section (1) of section 12A of the Act.
4. “Collegiate Student Grievance Redressal Committee” (CSGRC) means a committee constituted under these regulations, at the level of an institution, being a college.
5. “Grievance” means, and includes, complaint(s) made by an aggrieved student in respect of the following, namely:
 - a) Admission contrary to merit determined in accordance with the declared admission policy of the institution;
 - b) Irregularity in the process under the declared admission policy of the institution;
 - c) Refusal to admit in accordance with the declared admission policy of the institution;

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- d) Non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
- e) Publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
- f) Withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
- g) Demand of money in excess of that specified to be charged in the declared admission policy of the institution;
- h) Violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
- i) Non-payment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
- j) Delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
- k) Failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
- l) Non-transparent or unfair practices adopted by the institution for the evaluation of students;
- m) Delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;
- n) Complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
- o) Denial of quality education as promised at the time of admission or required to be provided; and
- p) Harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.


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6. “Student” means a person enrolled, or seeking admission to be enrolled, in any institution to which these regulations apply;
7. “University” means a University so defined in clause (f) of section 2 of the Act or, where the context may be, an institution deemed to be University declared as such under Section 3 thereof.
8. University Student Grievance Redressal Committee” (USGRC) means a committee constituted under these regulations, at the level of the university, for dealing with grievances arising out of decisions of the DSGRC, ISGRC or CSGRC

Collegiate Student Grievance Redressal Committee (CSGRC)

1. A complaint from an aggrieved student relating to a college shall be addressed to the Collegiate Student Grievance Redressal Committee (CSGRC), with the following composition, namely:
 - a) Principal of the college – Chairperson;
 - b) Three senior members of the teaching faculty to be nominated by the Principal– Members;
 - c) A representative from among students of the college to be nominated by the Principal based on academic merit/excellence in sports/performance in Co-curricular activities – Special Invitee.
2. The term of the members and the special invitee shall be two years.
3. The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
4. In considering the grievances before it, the CSGRC shall follow principles of natural justice.
5. The CSGRC shall send its report with recommendations, if any, to the ViceChancellor of the affiliating University and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

PROCEDURE FOR REDRESSAL OF GRIEVANCES BY STUDENT GRIEVANCE REDRESSAL COMMITTEES:

- ❖ Our institution shall, within a period of three months from the date of issue of this notification, have a Complaint box where any aggrieved student may submit an application seeking redressal of grievance.
- ❖ On receipt of a complaint, the institution shall refer the complaint to the appropriate Student Grievance Redressal Committee, along with its comments within 15 days of receipt of complaint.
- ❖ The Student Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved student.

Grievance Redressal Committee		
Dr.Mallikarjun C Kankatte	Chairperson	8147671269
Sri.Rajkumar Annarao Sindhe	Co-Ordinator	9886638766
Smt.Shilpa R Hippargi	Member	9480757016
Smt.Sharanamma Veershetty	Student Representative	990052751
College Phone No. 08482-235209		

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E-Mail: principalbcebidar@hkes.edu.in, website: www.hkesbcoebidar.in**WOMEN'S EMPOWERMENT CELL**

University Grants Commission (UGC) recommends the measures for ensuring the safety of women and programs for gender sensitization on campuses. According to the task force appointed by UGC, the recommendations include the need for setting up Women's Development Cell and Anti-Sexual Harassment Cell at colleges and universities. "Women's studies centres in universities and women's development cells in colleges must be strengthened and provided the means to function autonomously. At the same time they should be enabled to work together with gender sensitization cells and committees on campuses on educational and preventive work."

The Women's cell at College was started with the aim of empowering and orienting women to recognize their true potential and to help them attain their own stand in a competing world. Its goal is the overall development of women in all spheres of their life. It also helps in creating awareness about important issues related to women and provides a forum for discussion and deliberation on a range of issues from empowerment to environment.

VISION

- To empower women in all spheres of life enabling them to become agents of social and economic change and inculcating ethical values for the betterment of self, family and society.
- To promote general well-being of female students, teaching and non-teaching women staff of the College and to provide and maintain a dignified, congenial working environment for women and enable them to explore their imminent potential in all aspects.

MISSION

- To train women to acquire wide range of skills and knowledge, to develop and increase their social, economic and intellectual capacities for peace, security and prosperity of mankind.
- Our Mission is to explore, design and implement ways to bring change in the society and concur to the freedom feminism and Cell shall strive to create a better and just society by empowering women.

OBJECTIVES:

- 1) Sensitize students on serious gender issues
- 2) Generate awareness of burning social issues for ensuring holistic education of students
- 3) Educate, empower and devise preventive measures for the prevention of gender bias and sexual harassment of students
- 4) To impart knowledge on legal rights of women
- 5) To conduct guest lectures by eminent people from different fields
- 6) To organize workshops on personality development
- 7) Counselling services for resident and non – resident students

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ACTIVITIES

- 1) Regular meetings
- 2) Celebration of International Women's Day
- 3) Celebrating women's achievement.
- 4) Conducting health awareness classes.

WOMEN'S EMPOWERMENT CELL			
Dr.Mallikarjun C Kankatte	Principal	Chairman	8147671269
Smt.Veena Shivalingappa	Asst.Prof	Co-Ordinator	9880759779
Smt.Kavita Hiremath	Lecturer	Member	9986001115
Kum.Anjali Reddy	Student-Teacher	Student member	9108580126
Kum.Punyawati V	"	"	9008223673
Kum.Shivani Narsingrao	"	"	7829443653
Kum.Vani Ravi	"	"	6366127046
Kum.Annapurna S	"	"	7349722860
Kum.Vaishanavi Devindra	"	"	9980120418
College Phone No. 08482-235209			


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Anti-Ragging Cell should be one of the important part of Educational Institution's mechanism. As per the guidelines of UGC under the Act of 1956, which is modified as UGC regulations on curbing the menace of Ragging in higher Educational Institutions, 2009, establishment of Anti-Ragging Cell is very compulsory.

Objectives of Anti-Ragging Committee

Anti-Ragging Committee will be the supervisory and advisory committee in preserving a Culture of Ragging Free Environment in the college Campus. The main objectives of this cell are as follows:

1. To aware the students of dehumanizing effect of ragging inherent in its perversity.
2. To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
3. Promptly and stringently deal with the incidents of ragging brought to our notice.
4. To generate an atmosphere of discipline by sending a clear message that no act of ragging shall be tolerated and any act of ragging shall not go unnoticed and unpunished.

As per the order of Supreme Court of India and subsequent Notification from University Grants Commission (UGC), ragging constitutes one or more of any intention by any student or group of students on:

1. Any act of Indiscipline, Teasing or Handling with Rudeness.
2. Any act that Prevents, Disrupts the Regular Academic Activity.
3. Any activity which is likely to cause Annoyance, hardship, Psychological Harm or creates Fear or Apprehension.
4. Any Act of Financial Extortion or Forceful Expenditure.
5. Any Act of Physical Abuse causing Assault, Harm or danger to Health.
6. Any Act of abuse by spoken words, emails, SMS or public insult etc.
7. Any Act of injury or infringement of the fundamental right to the human dignity.
8. Any Act of Wrongful Confinement, Kidnapping, molesting or committing unnatural offences, use of criminal forces, trespass or intimidation.

Punishable Ingredients of Ragging:

1. Abetment / instigation to ragging
2. Criminal conspiracy to rag
3. Unlawful assembly and rioting while ragging
4. Public nuisance created during ragging
5. Violation of decency and morals through ragging
6. Injury to body, causing hurt / mental trauma or grievous hurt
7. Wrongful restraint
8. Wrongful confinement



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9. Use of criminal force
10. Assault as well as sexual offences or unnatural offences
11. Extortion
12. Criminal trespass
13. Offences against property
14. Criminal intimidation
15. Attempt to commit any or all of the above mentioned offences against the victim
16. Physical or psychological humiliation
17. Any act / abuse by spoken words, e-mails, snail mails, blogs, public insults etc.
18. Any act that prevents, disrupts or disturbs the regular academic activity of a student
19. All other offences following from the definition of "Ragging".

Punishments against Ragging:

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the Institution, the possible punishments for those found guilty of ragging shall be any one or any combination of the following:

1. Suspension from attending classes and academic privileges
2. Withholding / withdrawing scholarship / fellowship and other benefits
3. Forfeiting Campus Placement opportunities / recommendations
4. Debarring from appearing in any test/examination or other evaluation process
5. Withholding of results
6. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
7. Suspension/ expulsion from the hostel
8. Cancellation of Admission
9. Rustication from the institution for a period, ranging from 1 to 3 years
10. Expulsion from the institution and consequent debarring from admission to any other institution for a specific period
11. Fine of Rupees 25,000/-
12. Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

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ANTI-RAGGING CELL & HELPLINE

Dr.Mallikarjun C Kankatte	Principal	Chairman	8147671269
Sri.SantoshKumar S Sajjan	Asst.Prof	Co-Ordinator	9986087323
Sri.Rajkumar Annarao Sindhe	Asst.Prof	Member	9886638766
Smt.Shilpa R Hippargi	Asst.Prof	Member	9480757016
College Phone No. 08482-235209			
National Anti-Ragging Help Line (24x7 Toll Free Number) 1800-180-5522			
National Anti-Ragging Website: https://www.antiragging.in/			


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As per the guidelines of UGC, NAAC and the Supreme Court, the college has established the Internal Complaints Committee for effective enforcement of basic human rights of gender equality and assurance of an environment free of sexual harassment and abuse.

Internal Complaints Committee (ICC) In pursuance of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institutions) Regulations, 2015 read with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaints Committee (ICC) of the College is constituted as under to deal with complaints relating to Sexual harassment at the work place.

Objectives of Internal Complaints Committee:

1. On receipt of a complaint, the ICC shall conduct a preliminary enquiry so as to ascertain the truth of the allegations by collecting the documentary evidence as well as recording statements of any possible witnesses including the complainant.
2. ICC shall then submit the preliminary enquiry report to the Principal, along with all the original documents adduced during the preliminary enquiry proceedings.
3. In case the allegations are not in the nature of sexual harassment, the ICC may refer such complaints to the Grievance Redressal Cell or to the Principal.
4. Where sexual harassment occurs as a result of an act or omission by any third party or outsider, the ICC shall take all steps necessary and reasonable to assist the affected person in terms of support and preventive action.
5. The ICC shall comply with the procedure prescribed in the aforementioned UGC Regulations 2015 and the Sexual Harassment Act for inquiring into the complaint in a time bound manner.
6. If the ICC concludes that the allegations made were false or malicious, or the complaint was made knowing it to be untrue or forged, or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.
7. The Member Secretary, ICC shall receive the written complaints of sexual harassment, if any, on behalf of ICC and shall coordinate the deliberations of the ICC on the complaints received.

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**The ICC of the College comprises of the following members:**

1	Presiding Officer	Principal	Chairperson
2	Faculty Member	Faculty	Member Secretary
3	Non-Teaching Employ	Non-Teaching Staff	Member Secretary
4	Student nominees (if the matter involves students)	Students	Member

Inquiry Process:

1. The inquiry shall be completed within a period of 90 days from the date of the complaint.
2. The ICC shall provide a report of its findings to the Principal within a period of 10 days from the date of completion of the inquiry and such report shall be made available to the concerned parties.
3. If the allegation against the respondent has been proved, the ICC shall recommend punitive action(s) to be taken against the respondent.
4. The Principal shall act upon the recommendation within 60 days of receiving it.
5. Any female employee (faculty member, student or non-teaching staff member) of HKES's Basaveshwar College of Education can seek redressal from the ICC.

INTERNAL COMPLAINTS COMMITTEE		
Chairperson	Dr.Mallikarjun C Kankatte, Principal	8147671269
Co-Ordinator	Dr. Veena S Jalade Assistant Professor	9880759779
	Smt. Shilpa R Hippargi , Assistant Librarian	9480757016
Member	Smt.Suvarna Patil	8861936688
College Phone Number - 08482-235209		